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Description:

The Management Guides are a culmination of over 20 years of professional management experience, academic learning techniques and a huge dose of commonsense. They explain essential management topics in a simple, clear and effective way, providing entrepreneurs and small business owners with basic strategies and workable techniques to manage their enterprises more easily and productively.

This means that you do not have to undergo years of academic learning, taking your focus off your business to have instant access to the skills you need to ensure your business's success, profitability

and harmony.

Each Guide is specially formatted to give the key information in a practical and easy to use manner, which means that you can dip into a specific resource on each area of management just when you need it.

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